

January 4, 2021

Meeting of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doepcke, Sharon Keehner, and Ray Peterson

Guests -- In Person: Myron Phelps; Electronic – Jean Gage, Jenna Pollock, Jack O'Brien, Craig Kluesner, Chad Werger

Auditor Jennifer Garms convened the Board of Supervisors and asked for a motion to appoint a Chairperson. Keehner moved, Doepcke seconded to appoint Ray Peterson as Chairperson. Ayes: Doepcke, Keehner, Peterson. Motion carried. Peterson assumed the chair.

Doepcke moved, Peterson seconded to appoint Sharon Keehner as Vice-Chairperson. Ayes: Doepcke, Keehner, Peterson. Motion carried.

Keehner moved, Doepcke seconded to approve the minutes of the December 29, 2020 meeting. Ayes: Doepcke, Keehner, Peterson. Motion carried.

Keehner moved, Doepcke seconded to approve the claims as presented totaling \$64,319.15. Ayes: Doepcke, Keehner, Peterson. Motion carried.

Keehner moved, Doepcke seconded to acknowledge the following holidays for 2021 as stated in the employment policy. Ayes: Doepcke, Keehner, Peterson. Motion carried.

- President's Day – Monday, February 15, 2021
- Good Friday – Friday, April 2, 2021
- Memorial Day – Monday, May 31, 2021
- Independence Day – Monday, July 5, 2021
- Labor Day – Monday, September 6, 2021
- Veterans' Day – Thursday, November 11, 2021
- Thanksgiving – Thursday, November 25, 2021 and Friday, November 26, 2021
- Christmas – Thursday, December 23, 2021 and Friday, December 24, 2021
- New Year's Day – Friday, December 31, 2021

Keehner moved, Doepcke seconded to designate the Times-Register, Guttenberg Press, Press Journal, and The Outlook as official county newspapers for 2021. Ayes: Doepcke, Keehner, Peterson. Motion carried.

Doepcke moved, Keehner seconded to set the county mileage reimbursement rate at \$0.40/mile for 2021. Ayes: Doepcke, Keehner, Peterson. Motion carried.

Keehner moved, Doepcke seconded to approve resolution #1-2021 "Determining Deputies, Assistants, and Clerks of the Elected Offices." Roll Call Vote: Doepcke-aye, Keehner-aye, Peterson-aye. Motion carried.

**RESOLUTION #1-2021
DETERMINING DEPUTIES, ASSISTANTS, AND CLERKS OF THE ELECTED OFFICES**

WHEREAS, in accordance with Chapter 331.903.1 of the Iowa Code the Board of Supervisors is to determine the number of deputies, assistants and clerks of the elected offices and upon appointment by the elected officer approve the appointment of deputies, assistants and clerks,

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clayton County, Iowa, that the following determination is made regarding the number of deputies, assistants and clerks of the elected offices:

- Attorney – Assistant (1): Anne Kruse; Clerk (1): Sarah Whittle
- Auditor – Deputy (3): Peggy Lane, Taylor Alexie, Amy Bahnsen
- Recorder – Deputy (2): Rhonda Donlon, Debra Tyer
- Sheriff – Deputy (12): Steve Holst, Brent Ostrander, Mark Kautman, Randall Klein,

Craig Johnson, Jedidiah Jones, Matthew Moser, Jack Ostrander, Tim Engelhardt, Dylan Rumph, Brandon Taylor, Devin Baumgartner; Assistant (1): Chad Werger (Jail Admin/911); Clerk (2): Tammy Sylvester, Jan Heck

- Treasurer – Deputy (5): Audrey Tschirgi, Larita Hamlett, Josie Fettkether, Sandra Ashline, Cathy White

Doepcke moved, Keehner seconded to approve resolution #2-2021 “Construction Evaluation- CAFOs.” Roll Call Vote: Doepcke-aye, Keehner-aye, Peterson-aye. Motion carried.

RESOLUTION #2-2021
CONSTRUCTION EVALUATION - CAFOs

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2021 and January 31, 2022 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAYTON COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Doepcke moved, Keehner seconded to approve resolution #3-2021 “Designation of Depositories.” Roll Call Vote: Doepcke-aye, Keehner-aye, Peterson-aye. Motion carried.

RESOLUTION #3-2021
DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the Board of Supervisors of Clayton County, Iowa, approve the following list of financial institutions to be depositories of the funds of Clayton County, Iowa, in accordance with all provisions of the Code of Iowa (2009), Chapter 12C. The named county officer is hereby authorized to deposit funds in amounts not to exceed the maximum approved for each respective financial institution.

<u>County Officer</u>	<u>Institution</u>	<u>Home Office Location</u>	<u>Amount</u>
Auditor	Central State Bank	Elkader	\$25,000
Recorder	Central State Bank	Elkader	\$250,000
Sheriff	Central State Bank	Elkader	\$250,000
Sheriff	FreedomBank	Elkader	\$25,000
Treasurer	Central State Bank	Elkader	\$15,000,000
Treasurer	Citizens State Bank	Strawberry Point	\$5,000,000
Treasurer	Community Savings Bank	Edgewood	\$3,000,000
Treasurer	Farmers Savings Bank	Colesburg	\$5,000,000
Treasurer	Luana Savings Bank	Luana	\$5,000,000
Treasurer	FreedomBank	Elkader	\$15,000,000
Treasurer	Peoples State Bank	Guttenberg	\$2,500,000

Treasurer	Fidelity Bank & Trust	Guttenberg	\$2,500,000
Treasurer	IPAIT	Des Moines	\$5,000,000
Treasurer	Bank of America	Des Moines	\$2,000,000

Jack O'Brien and Craig Kluesner discussed the possibility of their company hauling waste from the City of Garnavillo to Dubuque County instead of to Winneshiek County. The Board informed them that the City of Garnavillo would have to review the 28E Agreement for waste hauling.

Doepcke moved, Keehner seconded to make the following appointments of Supervisors to various boards and commissions. Ayes: Doepcke, Keehner, Peterson. Motion carried.

Steve Doepcke

- Northeast Iowa Agency on Aging
 - Northeast Iowa 3A Building Board
- Winneshiek County Solid Waste Agency
- Law Enforcement Center Building
- Northeast Iowa Community Action Board
- REAP
- 1st Judicial District Department of Corrections Board
- Northeast Iowa Juvenile Detention Board
- Iowa Workforce Development Board
- Upper Explorerland Transportation Policy Board - Alternate

Sharon Keehner

- County Economic Development Board
 - County Economic Development Revolving Loan Board
 - County Economic Development Housing Advisory Committee
- E-911 Board
- Emergency Management Agency
 - County Disaster Recovery Committee
- County Social Services Mental Health Region
- Northeast Iowa Behavioral Health Center
- HAWC Partnerships for Children
- Substance Abuse Services for Clayton County
- Scenic Acres Facility

Ray Peterson

- Northeast Iowa Regional Housing Trust Board
- Upper Explorerland Regional Housing Authority Board
- Upper Explorerland Regional Planning Commission
 - UERPC - Executive Board
- Upper Explorerland Transportation Policy Board
- County Courthouse & Office Buildings
- County Farmland
- Resource Conservation and Development Board
- Turkey River Watershed Management Authority
- Upper Explorerland Revolving Loan Fund Board
- Upper Mississippi Gaming Corporation Board

Peterson moved, Doepcke seconded to approve the extension of emergency COVID leave through March 31, 2021. Ayes: Doepcke, Keehner, Peterson. Motion carried.

Keehner moved, Doepcke seconded to approve the changes to the Advantage Administrators plan referencing unused health and dependent care amounts, mid-year election changes, dependent care for children, and terminated employees. Ayes: Doepcke, Keehner, Peterson. Motion carried.

Keehner moved, Doepcke seconded to make the following appointments of citizens to boards and commissions. Ayes: Doepcke, Keehner, Peterson. Motion carried.

- Board of Health (Term Ending 12/31/2023):
 - Tina Nieland, Elkader
 - Forrest Whitford, Volga
- Civil Service Commission (Term Ending 12/31/2026):
 - Linda Gardner, Elkader
- Conservation Board (Term Ending 12/31/2025):
 - Daryl Landsgard, Saint Olaf
- Eminent Domain Condemnation Compensation Commission (12/31/2021)
 - Real Estate Agents/Brokers
 - Dan Parker, Guttenberg
 - Joe Sylvester, Elkader
 - Jeff Olson, Guttenberg
 - Randy Willie, Strawberry Point
 - Jean Green, Guttenberg
 - Carol Thomas, Strawberry Point
 - Nathan Trappe, Monona
 - Owner/Operators of Agricultural Property
 - Suzanne Shirbroun, Farmersburg
 - Gary Kregel, Guttenberg
 - Nick Meyer, Monona
 - Kathy Wettleson, Postville
 - James Fuhrman, Volga
 - Amy Kelchen, Edgewood
 - Ron McCartney, Elgin
 - City Residents
 - Arlys Fitzgerald, Elkader
 - Bob Hendrickson, Elkader
 - Andy Reimer, Garnavillo
 - Linzy Martin, Strawberry Point
 - Susan Rausch, Guttenberg
 - Tim Oliver, Guttenberg
 - Merritt Behnken, Monona
 - Persons Having Knowledge of Property Value/Bankers
 - Brett Nagel, Greeley
 - Luke Brady, Edgewood
 - Austin Coon, Monona
 - Jared Funk, Elkader
 - Bill Tangeman, Guttenberg
 - Taylor Swaney, Strawberry Point
 - Keith Garms, Elkader
- Historical Preservation Commission
 - Ellen Collins, Elkader (Term Ending 12/31/2022)
 - John Nikolai, Elkader (Term Ending 12/31/2021)
 - Milt Johnson, Monona (Term Ending 12/31/2022)
 - Lee Lenth, Edgewood (Term Ending 12/31/2023)
 - Roger Thomas, Elkader (Term Ending 12/31/2023)
- Judicial Magistrate Appointing Commission (Term Ending 12/31/2026):
 - Craig Strutt, McGregor
- Pioneer Cemetery Commission:
 - Lee Embretson, Farmersburg (Term Ending 12/31/2023)
- Planning and Zoning Commission (Term Ending 12/31/2025):
 - Rebecca Spielbauer, Volga
 - Doug Reimer, Guttenberg
 - Randy Vaske, McGregor
- Upper Explorerland Enhancement Committee (Term Ending 12/31/2021):
 - Jenna Pollock, Elkader
 - Darla Kelchen, Greeley
 - Roger Thomas, Elkader
- Upper Explorerland Regional Planning Commission (Term Ending 12/31/2023):

- Ray Peterson, Elkader
- Upper Explorerland Revolving Loan Board (Term Ending 12/31/2021):
 - Ray Peterson, Elkader
 - Bob Hauber, Elkader
- Veteran's Affairs Commission (Term Ending 12/31/2023):
 - Deborah Scott, McGregor
- Zoning Board of Adjustment (Term Ending 12/31/2025):
 - Jim Smith, Elgin

The Board worked on the FY2022 County Budget.

The Board attended the County Compensation Board meeting.

Attest:

Ray Peterson
Chairperson, Board of Supervisors

Jennifer Garms
Clayton County Auditor