

**CLAYTON CO. BOARD OF HEALTH MINUTES**  
**September 29 , 2022**

Members present: Dr. Michele Dikkers, Vicki Carolan, Dr. Gary Bowden, Tina Nieland

Others present: Brittany Hubanks: VNA Manager, Patti Ruff: Sanitarian, Adam Sadewasser: SASC

Dr. Dikkers called the meeting to order at 6:09 PM.

Minutes from August 18, 2022 reviewed by the board. Motion made by Ms. Carolan to approve the minutes; second made by Dr. Bowden. Motion carried unanimously.

**SASC–Adam Sadewasser**

- Mr. Sadewasser provided the Board with update of Clayton County SASC activities.
  - Life Skills taught to MFL/Marmac 8<sup>th</sup> grade.
  - Health taught at both Central 8<sup>th</sup> grade and Alternative High School.

**Sanitarian Agend a–Patti Ruff**

- Online Permitting
  - Moving to all online system for well and septic permitting for the county. This method will save time and make the process more efficient.
  - Ms. Ruff had a meeting to arrange workflow and set-up format of the online system for needed and required information.
  - Online payment side of the website still needs to be worked out. Ms. Ruff will be working with Cerro Gordo County as their online permit and payment system work very well.
  - Company that will be providing the online service is Geopermitting, a Schneider Corp company.
- Wells and Septic Updates
  - 25 wells completed between August (11) and September (14). 22 of the wells were new; 3 were replacements.
  - Since last meeting, 17 septic systems have been completed with most being replacement systems. Ms. Ruff has 2 site visits upcoming for new construction.
- Grants-to-Counties
  - Completing water testing every week with majority coming back safe.
  - Only one is coming back with elevated bacteria; working with the owner and will re-test.

**Public Health A genda–Brittany Hubanks**

- Ms. Hubanks Reviewed manager’s report with the board, including COVID updates agency program updates.

Next scheduled meeting is on Wednesday, November 16, 2022 at 6:00 PM at the Clayton County Office Building. Meeting adjourned at 7:05 PM.

Submitted by:

Brittany Hubanks, BA  
Clayton Co. VNA