



Clayton County Emergency Management Commission Meeting April 23, 2019

Call meeting to order

Meeting was called to order at 1901 by Chairman Jason Echard.

Roll call of voting members

Travis Torkelson (Farmersburg), Marcus Kahrs (St. Olaf, Vice Chairman), Nioka Schroeder (Garber), David Hart (Clayton), Pete Duff (Volga City), Sharon Keehner (BoS), Bill Frommelt (Guttenberg), Lynn Martinson (Monona), Josh Pope (Elkader), Jason Echard (McGregor, Chairman), Sarah Moser (EMA, Secretary).

Approval of Agenda

Motion to approve by Josh Pope, second by Sharon Keehner, motion carried unanimously.

Approval of past meeting minutes

Motion to approve by Josh Pope, second by Lynn Martinson, motion carried unanimously.

Summary of work

Sarah provided update on the trainings, meetings, exercises she has attended since the last meeting.

Flooding Update- Damage request process

Sarah informed everyone that we have not met the damage threshold to be included in the Presidential Disaster Declaration at this time. She would like to set up a better process for communicating with municipalities to obtain damage information. Sarah will send out an email where each municipality can provide a primary and secondary contact for who should be providing damage information.

EMA New Vehicle Comparison and Selection

Discussion on different vehicle options. Josh Pope motioned for Sarah to move forward on her own with purchasing a vehicle that meets the needs of the EMA position as long as she stays within the approved budget, second by Sharon Keehner, motion carried unanimously.



Multi-Jurisdictional Multi-Hazard Mitigation Plan Request for Proposal

Sarah advised of the current status of the RFP. She is close to completing it and will review it with Marcus Kahrs and Sheriff Tschirgi prior to presenting it at the next meeting.

ESF 5 update approval/denial

No additional changes suggested. Motion to approve by Bill Frommelt, second by Travis Torkelson, motion carried unanimously.

ESF 15 update approval/denial

No additional changes suggested. Motion to approve by Dave Hart, second by Sharon Keehner, motion carried unanimously.

Alert Iowa Notification for EMA Commission Meetings

Sarah would like to utilize Alert Iowa to send out a reminder message on the day of the EMA Commission meetings. This would give her an opportunity to test it quarterly. Sarah will send out an email where you can decide which method of contact (text or email) you prefer for Alert Iowa. It was requested to utilize it for 911 meetings as well. Sarah will speak with Chad Werger and move forward with his approval.

Open session/new business

Next meeting July 23, 2019 at 7PM at the County Building.

Close of meeting

Motion to adjourn by Josh Pope, second by Bill Frommelt, motion carried unanimously.

Meeting adjourned at 1951.

Respectfully submitted,

Sarah Moser