

April 2, 2018

Meeting of the Clayton County Board of Supervisors at their office, 600 Gunder Road, Elkader, Iowa.

Present: Gary Bowden, Ron McCartney and Ray Peterson

Guests: Jean Gage, Steve Doepcke, Pam Reinig, Rafe Koopman, Eli Garms, Justin Flage, Larry Stone, Jim Smith, Mark Bolsinger

Chairman Bowden opened the public hearing for the FY2018 Clayton County Budget Amendment. Auditor Jennifer Garms explained the items listed. The public hearing was closed. McCartney moved to approve resolution #15-2018 "FY2018 County Budget Amendment". Peterson seconded. Roll Call Vote: Bowden-aye, Peterson-aye, McCartney-aye. Motion carried.

**RESOLUTION #15-2018
FY2018 COUNTY BUDGET AMENDMENT**

WHEREAS, the Clayton County Board of Supervisors has considered the proposed Fiscal Year 2018 county budget amendment, and

WHEREAS, a public hearing concerning the proposed county budget amendment was held on April 2, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Clayton County Board of Supervisors that the proposed county budget amendment for Fiscal Year 2018, as published in the county's official newspapers on March 21, 2018, be approved and adopted as published.

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor are hereby authorized to sign the approved Fiscal Year 2018 county budget amendment and that the Clayton County Auditor is directed to make the all appropriation changes which include these expenditures/transfers:

Department	Fund	Change
Auditor	General Supplemental	\$42,000
Courthouse	General Basic	\$70,000
Health	General Basic	\$11,600
Health	Rural Development	\$18,400
Medical Examiner	General Basic	\$5,000
Mental Health	MH-DD Services	(\$35,288)
Non-Departmental	General Basic	\$57,230
Non-Departmental	Operating Transfer	\$1,350
Total:		\$170,292

Peterson moved to approve the minutes of the March 26, 2018 meeting. McCartney seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

McCartney moved to approve the claims as presented. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

The Board discussed options to fill the vacancy on the Upper Explorerland Regional Planning Commission.

Peterson moved to approve resolution #16-2018 "Amending Resolution #7-2017 to correct Scrivener's Error". McCartney seconded. Roll Call Vote: Bowden-aye, Peterson-aye, McCartney-aye. Motion carried.

RESOLUTION #16-2018
AMENDING RESOLUTION #7-2017 TO CORRECT SCRIVENER'S ERROR

WHEREAS, the Clayton County Board of Supervisors approved Resolution #7-2017 on the 6th day of March, 2017; and

WHEREAS, said resolution had a scrivener's error in that the Section was partially noted as being in Section 3 in Township 93 North, Range 3 West,

WHEREAS, said resolution should have said Section 13 in Township 93 North, Range 3 West,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Clayton County, that Resolution #7-2017 be corrected and Section 3 in Township 93 North, Range 3 West be changed to Section 13 in Township 93 North, Range 3 West.

McCartney moved to authorize the Chairman to sign the health insurance renewal with Iowa Governmental Health Care Plan for FY2019. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

McCartney moved to authorize the Chairman to sign a lease with Iowa Department of Administrative Service on behalf of Iowa Vocation Rehabilitation Services for office space at the Clayton County Office Building for \$1,800 per year for a period of five years. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

The Board discussed and made changes to a draft of an Open Records Policy. McCartney moved to adopt the Open Records Policy. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

The Board discussed a draft of a Policy for Disclosure of Security Related Information. This policy would make security related items exempt from public disclosure. Peterson move to adopt the Policy for Disclosure of Security Related Information. McCartney seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

GIS Specialist Eli Garms and Interim IT Director Justin Flage presented the documents for a technical assessment from the Information Technology affiliate program known as Pay IT Forward. McCartney moved to authorize the Chairman to sign the Pay IT Forward documents to perform a technical assessment of the county's Information Technology. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

Engineer Rafe Koopman presented the Board with an offer to purchase property for a Secondary Roads shop in Strawberry Point. Peterson moved to approve the offer to purchase property in Strawberry Point for a Secondary Roads shop for \$180,000. McCartney seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

McCartney moved to approve resolution #17-2018 "Set Public Hearing Date to Sell County Owned Real Estate". Peterson seconded. Roll Call Vote: Bowden-aye, Peterson-aye, McCartney-aye. Motion carried.

RESOLUTION #17-2018
SET PUBLIC HEARING DATE TO SELL COUNTY OWNED REAL ESTATE

WHEREAS, Clayton County owns a shop on Lots 1 and 2, Albert Smith Addition to the Town of Strawberry Point, Iowa.

WHEREAS, Clayton County desires to dispose of said parcels of real estate.

WHEREAS, the Clayton County Board of Supervisors proposes to accept proposals to dispose of said real estate.

WHEREAS, a public hearing on the Board of Supervisors proposal shall be held on the aforementioned proposal after which a final determination on the proposal may be made by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CLAYTON COUNTY BOARD OF SUPERVISORS AS FOLLOWS:

1. A public hearing on the aforementioned proposal to dispose of county held real estate is hereby scheduled for April 23, 2018 at 10:30 AM at the Supervisors Office at 600 Gunder Road, Elkader, Iowa 52043.

The Board held a work session with the County Engineer regarding the Five Year Construction Program.

Attest:

Gary Bowden
Chairman, Board of Supervisors

Jennifer Garms
Clayton County Auditor