

March 12, 2018

Meeting of the Clayton County Board of Supervisors at their office, 600 Gunder Road, Elkader, Iowa.

Present: Gary Bowden, Ron McCartney and Ray Peterson

Guests: Patti Ruff, Myron Phelps, Neil Schraeder, Linda Zuercher, Jim Smith, Eli Garms, Carson Egglund, Pat McTaggart, Sue Meyer, Molly Scherf, Gary Kregel, Charlie Carroll, Mark Bolsinger, Sharon Keehner, Douglas Puffett

Peterson moved to approve the minutes of the March 5, 2018 meeting. McCartney seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

Neil Schraeder, CPA, Hacker, Nelson & Co., P.C., presented the FY2017 County Audit Review and discussed the findings with the Board.

Substance Abuse Services for Clayton County requested county support to continue with applying for a grant for substance abuse services. The grant serves as a renewal of current services. McCartney moved to support and authorize application for the substance abuse grant. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

McCartney moved to approve resolution #10-2018 "Requesting Funds for Educational Program from Winneshiek County Solid Waste Agency". Peterson seconded. Roll Call Vote: Bowden-aye, Peterson-aye, McCartney-aye. Motion carried.

RESOLUTION #10-2018
REQUESTING FUNDS FOR EDUCATIONAL PROGRAM FROM
WINNESHIEK COUNTY SOLID WASTE AGENCY

WHEREAS, Clayton County of Iowa is a participating jurisdiction in the Winneshiek County Area Solid Waste Agency Comprehensive Plan, and,

WHEREAS, the Winneshiek County Solid Agency (Agency) has established a program for disbursement of funds for educational purposes pursuant to Iowa Code 455B.310, and,

WHEREAS, a participating jurisdiction may use these funds for an education program designed to implement waste volume reduction and recycling requirements of comprehensive plans filed under Iowa Code 455B.306.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Clayton County, Iowa:

1. This participating jurisdiction does request that the Agency make an educational grant to this participating jurisdiction on a per capita basis in an amount to be determined by the Agency.

2. By acceptance of any of these funds, the undersigned entity does hereby acknowledge that it is obligated to use all funds for an educational purpose designed to implement waste volume reduction and recycling requirements of comprehensive plans filed under Iowa Code 455B.306.
3. The undersigned does further acknowledge and understand that in the event the proceeds from this grant are not used for an education purpose, these sums will be repaid to the Winneshiek County Solid Waste Agency, as the Agency may in fact have to remit these funds pursuant to Iowa Code 455B and 455E of the Iowa Code.
4. This entity does further agree that as a condition of receiving these funds, it will submit a Final report, prior to May 31st, setting forth in detail the application of the funds for educational programs. This report shall be filed in a form substantially similar to that which was provided to the entity with this request form.

Eli Garms, with Secondary Roads, presented the bids for the Agate Road Bridge Replacement. McCartney moved to award the contract for the Agate Road Bridge Replacement to K Construction for \$636,998.63 and to authorize the chairman to sign the contract upon arrival. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

The Board of Supervisors and Jennifer Garms, County Auditor, met as a Board of Canvassers, as provided by law, and canvassed the election returns from the special election held March 6, 2018. The result of said canvass is as follows:

Public Measure A: Shall the following public measure be adopted?

Shall the City of Guttenberg, in Clayton County, Iowa, enter into a loan agreement and issue its bonds in an amount not exceeding the amount of \$2,800,000 for the purpose of paying the cost, to that extent, of constructing, furnishing, and equipping a municipal aquatic center?

YES	Received two hundred seventy-one (271) votes
NO	Received seventy-three (73) votes
TOTAL	Three hundred forty-four (344) votes

The public measure needed 60% majority for passage. Public Measure A passed.

The Board reconvened as the Board of Supervisors.

Peterson moved to approve the canvass of the Special Election held March 6, 2018. McCartney seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

Peterson moved to approve the claims for the canvass as presented. McCartney seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

The Board discussed available office space for occupancy and rental in the Clayton County Office Building.

McCartney moved to offer the compact office space in the social services suite for \$100 per month to Helping Services of Northeast Iowa. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

McCartney moved to offer the flex office space in the social services suite for \$150 per month to Iowa Vocational Rehabilitation Services. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

McCartney moved to authorize the chair to sign a contract with UnityPoint at Home for office space rental of Suite 8 for \$500 per month starting March 1, 2018 for the period of one year. Peterson seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

Peterson moved to approve resolution #11-2018 “Residual Equity Transfer and Fund Closures”. McCartney seconded. Roll Call Vote: Bowden-aye, Peterson-aye, McCartney-aye. Motion carried.

**RESOLUTION #11-2018
RESIDUAL EQUITY TRANSFERS AND FUND CLOSURES**

WHEREAS, Clayton County, Iowa, pursuant to and in strict compliance with all laws applicable to the County, desires to clean up funds that have a balance and transfer to another appropriate fund;

WHEREAS, presently the County is showing the following funds with a cash balance and the intent where to transfer the cash balances:

CURRENT FUND	AMOUNT	TRANSFER TO	REASON FOR TRANSFER
0030 – E911 Governmental	\$1.95	4010 – E911 Surcharge	No longer used.
1501 – Communications Infrastructure Capital Project	\$1,075.47	0001 – General Basic	No longer used.
1504 – Courthouse Clocktower Renovation Capital Project	\$233.30	0001 – General Basic	No longer used. Expenses within Courthouse Building budget.

WHEREAS, After transfers mentioned above, these funds and others will have a zero balance and are no longer utilized. The funds requested for closure include:

- 0030 – E911 Governmental Fund
- 0039 – TIF-Ethanol Plant
- 1500 – County Jail Capital Project
- 1501 – Communications Infrastructure Capital Project
- 1502 – RISE building Renovation Capital Project
- 1503 – County Office Building Renovation Capital Project
- 1504 – Courthouse Clocktower Renovation Capital Project

NOW THEREFORE BE IT RESOLVED by the Clayton County Board of Supervisors, directing the County Auditor to proceed with residual equity transfers and fund closures as mentioned. Said transfers will be added to the next budget amendment.

Auditor Jennifer Garms discussed with the Board a proposed budget amendment for FY2018. Peterson moved to publish the notice for public hearing for the FY2018 budget amendment in the official newspapers on March 21, 2018 with the hearing to take place at 10:00 AM on April 2, 2018. McCartney seconded. Ayes: Bowden, McCartney, Peterson. Motion carried.

Chairman Bowden opened the public hearing regarding the FY2019 Clayton County Budget. Packets were given to attendees with the proposed county budget, tax rate, chart, a set of pie charts summarizing FY2018 taxes levied and the FY2019 proposed revenues and expenditures. The Board of Supervisors highlighted specific items of note and answered questions of attendees. The Chairman declared the public hearing closed.

McCartney moved to approve resolution #12-2018 "FY2019 Compensation Board Schedule". Peterson seconded. Roll Call Vote: Ayes: Bowden, McCartney, Peterson. Motion carried.

**RESOLUTION #12-2018
FY2019 COMPENSATION BOARD SCHEDULE**

WHEREAS, the Clayton County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Clayton County Compensation Board met on December 18, 2017, and made the following wage adjustments and salary recommendations for the following elected officials for the fiscal year beginning July 1, 2018:

Elected Official	Current Salary	Wage Adjustment	Adjusted Salary
Attorney	\$65,650.00	\$4,000.00	\$69,650.00
Auditor	\$54,233.00	\$1,334.00	\$55,567.00

Elected Official	Current/Adj. Salary	Proposed Increase		Recommended Salary
Attorney	\$69,650.00	\$2,090.00	3.00%	\$71,740.00
Auditor	\$55,567.00	\$1,667.00	3.00%	\$57,234.00
Recorder	\$55,567.00	\$1,667.00	3.00%	\$57,234.00
Sheriff	\$70,700.00	\$2,121.00	3.00%	\$72,821.00
Supervisors	\$30,300.00*	\$909.00	3.00%	\$31,209.00
*\$500.00 additional for Supervisor chair				
Treasurer	\$55,567.00	\$1,667.00	3.00%	\$57,234.00

THEREFORE, BE IT RESOLVED that the Clayton County Board of Supervisors approves the wage adjustments for the Attorney (\$4,000) and Auditor (\$1,334) prior to

the approved increase in salary for elected officials for the fiscal year beginning July 1, 2018 as follows.

Elected Official	Approved Salary	Approved Increase	
Attorney	\$71,403.00	\$1,753.00	2.00%
Auditor	\$56,679.00	\$1,112.00	2.00%
Recorder	\$56,679.00	\$1,112.00	2.00%
Sheriff	\$72,114.00	\$1,414.00	2.00%
Supervisors	\$30,906.00	\$606.00	2.00%
*\$500.00 additional for Supervisor chair			
Treasurer	\$56,679.00	\$1,112.00	2.00%

Peterson moved to approve resolution #13-2018 "FY2019 County Budget and Certification of Taxes". McCartney seconded. Roll Call Vote: Ayes: Bowden, McCartney, Peterson. Motion carried.

**RESOLUTION #13-2018
FY 2019 COUNTY BUDGET AND CERTIFICATION OF TAXES**

WHEREAS, the Clayton County Board of Supervisors has considered the proposed Fiscal Year 2019 county budget and certification of taxes, and

WHEREAS, a public hearing concerning the proposed county budget was held on March 12, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Clayton County Board of Supervisors that the proposed county budget and certificate of taxes for Fiscal Year 2019, as published in the county's official newspapers on February 28, 2018, be approved and adopted as published.

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor are hereby authorized to sign the approved Fiscal Year 2019 county budget and that the Clayton County Auditor is directed to properly certify and file said budget and certificate of taxes as adopted.

Attest:

Gary Bowden
Chairman, Board of Supervisors

Jennifer Garms
Clayton County Auditor