

## CCHPC Minutes for Friday January 12, 2018

- I. Goyette moved to approve the agenda; Buchholz seconded. Motion passed unanimously by all those present.
- II. Minutes from the October 13, 2017 meeting were reviewed. Nikolai moved to approve the minutes; Goyette seconded. Motion passed unanimously by all those present.

Those in attendance were Ellen Collins (Chair), Betty Buchholz (Secretary), Roger Thomas, Lee Lenth, Gary Goyette, John Nikolai, and Emily Yaddof. Guest was Myron Phelps, County Maintenance.

- III. Old Business
  - a. CLOCK TOWER: Dan Gingerich came to test how well his lift can reach the clock tower in anticipation of future work; he has experience with restoration work on church steeples. Gingerich examined the roof as well. Gregorson Electric will also work on trying different light options to reduce the glare when they have time to work that job in to their schedule. Currently, no description of the remaining work that needs to be done on the clock tower exists. Nikolai made a motion that we develop a work description to provide for bids on the remaining work that needs to be done on the clock tower; Goyette seconded. Motion pass unanimously by all those present. Goyette will work on developing the work description.
  - b. STONE STRUCTURES INVENTORY: Goyette has submitted photos and descriptions of structures that haven't yet been added to the website. Joleen Jansen will work on uploading these to the website.
  - c. CELL TOWER STRUCTURES: CCHPC received four requests in 2017 for review of proposed locations for new cell towers to ensure they aren't detrimental to any archeological sites. Thomas suggested we develop a set of guidelines for review of future requests. Paula Mohr said the State Historic Preservation Office has some guidelines developed for this and Thomas also found guidelines for Iowa County and the Dodgeville, WI area. Based on these examples, Thomas will compose some suggested guidelines for us to use in our county.
  - d. 2017 WORKPLAN REVIEW: Collins reviewed a few of the items on our workplan that have yet to be completed:
    - i. Still need Guttenberg's Historic Preservation Commission contact information to add to our website. Goyette will provide these to Nikolai.
    - ii. Thomas attempted to set up a joint meeting with Fayette, but wasn't able to get anything scheduled.
    - iii. Thomas also tried to schedule a historic barn training, but he wasn't able to secure a facilitator this year.

IV. New Business

- a. BUDGET: Collins must submit our budget request for the new fiscal year to the Supervisors. We will request \$2500 for FY18, which is the same amount we requested and were awarded last year.
- b. RECOGNITION FOR PRESERVING HISTORIC STRUCTURES: Goyette continued our discussion of recognizing individuals or groups who have completed significant improvements to historic structures in the county. We hope to recognize these people with a certificate of recognition presented at the Clayton County Development Group Annual Dinner and with a press release sent to area papers.
- c. NAPC: The National Alliance of Preservation Commissions forum will be held in Des Moines on Jun 18-22. Early Bird registration is in April. Members can attend the conference for \$200; non-members for \$240; Goyette will check to see what the cost of joining NAPC is. Goyette made a motion to cover the cost of registration for 2-3 people to attend the conference, granted we have money left in our budget; Thomas seconded. Motion passed unanimously by all those present.
- d. 2018 WORKPLAN: This will be discussed at our February meeting.
- e. NEW MEMBERS: Two commissioners will not be returning to our board this year. Two new names were suggested at the meeting (Bob Griffith and Caroline Scott). If you have other suggestions for potential new commissioners, please send them to Collins. Thank you notes were sent to Kim Hurley and Patti Dillon for their service on CCHPC.

V. Next Meeting: Friday February 9, 2018 at the CCDG office.

VI. Adjournment: Goyette made a motion to adjourn the meeting; Lenth seconded. Motion passed unanimously by all those present.